**INSTRUCTIONAL STANDARDS AND PROCEDURES**

Agenda & Standards Worksheet

***Last Updated: Oct 24, 2018***

**AGENDA — Oct 26, *2018***

|  |  |  |  |
| --- | --- | --- | --- |
| **Topic/Item** | **Lead/Subcommittee** | **Action** | **Deadline Report Back Date** |
| 1. **Welcome and Introductions** | Sue (Chair) |  |  |
| 2. **College Council Feedback**  *None* |  |  |  |
| 3. **ARC Liaison Report**  ARC 6xx Credit Load Policy  ARC #xx Registration/Late Registration Policy  ARC Gap Analysis ISPs   * Deceased Students * Academic Fresh Start * Academic Suspension or Dismissal * Automatic Awarding of Degrees * Student Government Clubs | Chris S. or Jennifer A. | Update/Review |  |
| 4. **Old Items**  Webpage Updates  ISP 150 Online Courses  Sub-committee Updates | Sue G.  Sue G.  All | Informational/Update  Update  Update |  |
| 4. **New Items**    ARC/ISP Process | Sue G. | Discussion |  |

**Committee’s Standards Review From Past Years With Progress Status:**

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| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| May 13, 2011 | ISP 373 College Level Examination Program (CLEP) |  | Dru Urbassik, Dustin Bare | November 09, 2018 | Last reviewed 10.28.16 |
| Mar 13, 2009 | ISP 371 Advanced Placement |  | Dru Urbassik, Dustin Bare | November 09, 2018 | ISP Review February 2018 |
| June 1, 2012 | ISP 372 International Baccalaureate |  | Dru Urbassik and Dustin Bare | November 09,  2018 | ISP Review February 2018 |
| June 7, 2013 | ISP 191 Administrative Withdrawal | Tory B. | Chris Sweet, Rich Reub, Taylor Donnely | October 12, 2018 | College Council June 1st – Second Read |
| N/A | ISP 150 Online Instructional Standards and Expectations |  | Kjirsten Severson, Sharon Furno, Tory Blackwell, Wes Locke | October 12, 2018 |  |
| N/A | Study Away/ Study Abroad | Sue | Sharon Furno, Kjirsten Severson, Lars Campbell | February 8, 2019 | Last reviewed October 27, 2017  International Education Committee updated? |
| N/A | Human Subjects | Sue | Sharon Furno, Tory Blackwell, Patty DeTurk. |  | Will work with Lisa W. |
| Dec 08, 2017 | ISP 491 Residency Requirements |  | Jen M., Sarah S. | October 12, 2018 | Second Read @ CC on June 1st |

**Committee’s Standards Review for 2018-19 with Progress Status:**

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| **Last Approved Date** | **Standard** | **Lead** | **Subcommittee** | **Report Back Date** | **Last Action** |
| March 7, 2014 | ISP 181 Related Instruction | Cynthia R. | Dru Urbassik, April Smith, Sharon Furno | January 25, 2019 |  |
| March 14, 2014 | ISP 270P Testing Center Procedures for Faculty Assigning Exams | Tory B | Patty DeTurk, Testing Center Rep (TBD) | January 11, 2019 |  |
| June 6, 2014 | ISP 380 Acceptance of Credit |  | April Smith, Chris Sweet, Jennifer Anderson |  | Might be ARC instead of ISP |
| February 19, 2016 | ISP 170/ 170P Textbook and Instruction | Jane L. | Sue Goff, Kjirsten Severson | February 8, 2019 |  |
|  | ISP 481 Recognition |  | Sarah Steidl, April Smith, Veteran’s Rep (TBD) | November 9, 2018 |  |

**In Discussion/Work Ideas**

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| Committee Charter—Defining conditions for bringing forth new standards |

*Remaining Standards--in approval date order:*

June 1, 2012 ISP 372 International Baccalaureate

March 7, 2014 ISP 181 Related Instruction

March 14, 2014 ISP 270P Testing Center Procedures for Faculty Assigning Exams

March 21, 2014 Degree and/or Certificate Requirement Changes

April 18, 2014 ISP 390 Work-Based Learning (Cooperative Work Experience)

June 6, 2014 ISP 380 Acceptance of Credit

Feb 20, 2015 ISP 481 Recognition of Academic Excellence (Honor Roll & President’s List)

Feb 20, 2015 ISP 492 Multiple Degrees/Certificates of Completion

Feb 20, 2015 ISP 280 Grading

May 15, 2015 ISP 191 Administrative Withdrawal

Feb 19, 2016 ISP 170 Textbook & Instructional Materials Adoption Standard

Oct 14, 2016 ISP 370 Advanced College Credit

Oct 28, 2016 ISP 161 Course Creations, Edits, Inactivation, and Reactivation

Oct 28, 2016 ISP180 Continuing Education Units (CEUs)

Oct 28, 2016 ISP 162 Program Creation and Approval

Dec 8, 2017 ISP 491 Residency Requirement for Graduation

Feb 23, 2018 ISP 190 Academic Dishonesty

Feb 23, 2018 ISP 260 Placement Assessment

April 13, 2018 ISP 160 Course Outline & Syllabus Information

April 13, 2018 ISP 360 Credit for Prior Learning (CPL)

April 27, 2018 ISP 472 Repeat of Courses for GPA Recalculation

Oct 19, 2018 ISP 150 Online Courses